

*Please read the following instructions carefully before you begin sampling. Improperly filled bottles can invalidate your results.*

#### **Standard Drinking Water Test Package**

Package includes: alkalinity, arsenic, calcium, chloride, conductivity, fluoride, hardness, iron, lead, magnesium, manganese, nitrate nitrogen, nitrite nitrogen, orthophosphate, pH, corrosivity, sodium, sulfate, and total coliform/E. Coli (presence/absence).

**Sample Drop Off - Samples can be delivered Monday-Thursday 8:00-3:30 & Friday 8:00-1:00 without an appointment. If you need to drop off samples outside of those hours, please call the lab to schedule.**

#### **Sample Collection Instructions**

1. Remove the screen/aerator from the faucet. Kitchen faucet is best.
2. We encourage you to first clean the mouth of the faucet with a weak bleach solution ( $\pm 1/2$  tablespoon bleach per gallon of water). You can fill a small cup or bowl with the bleach solution and submerge the mouth of the faucet in it.
3. Run the cold water for two to three minutes.
4. Open the 500mL plastic bottle provided (or your own clean plastic bottle) and fill to the shoulder.
5. Open the 250mL plastic bottle provided (or your own clean plastic bottle) and fill to the shoulder. Label one of the bottles with the date and time of collection.
6. Crack and remove the protective seal from the cap of the sterile container (the transparent bottle provided). Be careful not to touch the inside of the cap or the inside of the bottle so that you don't contaminate the sample.
7. Fill the sterile container over the 100mL line and cap tightly.
8. Keep samples cool (cooler with ice packs) and deliver to the lab as soon as possible to maintain proper holding time requirements.

(Please note: If you are shipping samples, they must be received within 24 hours of sample collection. Please be sure to cap tightly and pack securely to ensure the samples arrive intact. Packing tape around the caps can provide extra security. Shipping in a box rather than a bag also provides extra security.)

**Standard turnaround time is ten business days. A final report will be e-mailed when all tests are completed. Tests must be paid in advance.**